

## WEDDING CAR HIRE TERMS AND CONDITIONS

### Booking and Payment

1. Subject to availability a non-refundable deposit of £100 per vehicle secures the vehicle(s) and our Chauffeur(s) for the date and time required.
2. The balance is payable no later than 30 days before the date required.
3. Bookings that are made within 30 days of the date required should be paid in full at the time of booking.
4. We accept payment by Bank Transfer or card.
5. The standard Wedding Hire period is four hours from the specified arrival time at your address; to the time we leave the Reception venue; additional hire over and above four hours is charged at £35 per hour or part thereof.
6. Time and mileage charges are based on activity with a 20 mile radius of RH201BQ, reasonable additional mileage / time charges will be agreed prior to acceptance of booking.
7. By making a booking i.e. payment of the deposit and or the full hire payment it will be deemed that you have accepted without exclusion our Terms and Conditions of Hire.
8. We reserve the right to decline to accept a contract for hire in our sole discretion whether or not any suitable vehicle(s) is available.

### Our Responsibilities

1. We make every effort to supply the exact vehicle(s) that you requested, however, occasionally due to circumstances beyond our control the vehicle(s) may not be available. In these circumstances we will:
  - a. Endeavour to supply similar best alternative vehicle(s), or;
  - b. If no alternative vehicle(s) can be provided refund the hire fees paid; please note this will be the full extent of our compensation to you. We therefore recommend that you obtain appropriate Wedding Insurance for your own protection.
2. We will do our utmost to ensure that our Chauffeur(s) are punctual. However, you will appreciate that we cannot be held responsible for event such as Road Congestion, Accidents etc.
3. Our vehicle(s) will be fully cleaned and prepared immediately prior to your Wedding Hire, however, we cannot be responsible for any change to the outward appearance of the vehicle(s) if there is bad weather or poor terrain en-route to you or during the hire period.
4. We are fully insured however, our insurance does not cover the following:
  - a. Customers to drive our vehicle(s) unless a separate arrangement has been made
  - b. Loss or damage to customer possessions
  - c. Consequential losses, delays or missed events
5. We cannot undertake to provide child seats unless agreed at the time of booking and some of vehicles may not be able to have child seats fitted.

### Your Responsibilities

1. You will provide accurate full address details at the time of booking of the pick-up point, the ceremony and reception venues. Our booking form will show these addresses please advise us of any inaccuracies immediately.
2. You accept that we may refuse to carry a passenger or passengers as follows:
  - a. Anyone who is or is thought to be under the influence of illegal drugs or alcohol
  - b. Anyone whose behaviour poses a threat to our Chauffeur, the vehicle itself or other passengers.
3. You agree not to smoke in our vehicle(s).
4. You agree that no additional wedding paraphernalia will be attached to our vehicle(s) including but not limited to; tin cans or other items attached by string or adhesives, signs and slogans etc.
5. You accept responsibility for any damage, negligent or otherwise, (other than that caused by a Road Traffic Accident or caused by our Chauffeur) to the interior or exterior of the vehicle whilst on hire to you and further agree that you may be invoiced accordingly for any repairs or valeting required to bring the vehicle(s) back to pre-hire condition.

## WEDDING CAR HIRE BOOKING FORM

<b>MAKE</b>		<b>MODEL</b>	
-------------	--	--------------	--

<b>Name of Hirer</b>	<b>Title:</b>	<b>First Name</b>	<b>Last Name</b>
<b>Address</b>			
<b>Line 1</b>			
<b>Line 1</b>			
<b>Line 3</b>			
<b>County</b>			
<b>Post Code</b>			
<b>Telephone</b>	<b>Landline:</b>		<b>Mobile:</b>
<b>Email</b>			

<b>Date of Hire</b>		<b>Pick Up Time:</b>	
<b>PICK UP LOCATION</b>		<b>Special Instructions at Pick Up</b>	
<b>Line 1</b>			
<b>Line 1</b>			
<b>Line 3</b>			
<b>County</b>			
<b>Post Code</b>			
<b>CEREMONY LOCATION</b>		<b>Requested Arrival Time at Ceremony:</b>	
<b>Line 1</b>			<b>Special Instructions at Ceremony</b>
<b>Line 1</b>			
<b>Line 3</b>			
<b>County</b>			
<b>Post Code</b>			
<b>RECEPTION LOCATION</b>		<b>Requested Arrival Time at Reception:</b>	
<b>Line 1</b>			<b>Special Instructions at Reception</b>
<b>Line 1</b>			
<b>Line 3</b>			
<b>County</b>			
<b>Post Code</b>			
<b>Website address of Reception Venue (if available)</b>			
<b>Expected time of release of Car(s) from Reception:</b>			

<b>To be completed by Arun Limited</b>	<b>Estimated Total Time on Hire</b>		<b>Additional</b>	<b>£</b>
	<b>Estimated Total Miles</b>		<b>Charges</b>	<b>£</b>

<b>Special Requests and Car Dressing</b>
The Car(s) will be provided with a standard wedding dressing i.e., a pair of white ribbons from radiator to top of windscreen. Additional requests for car dressing, flowers and Bridal Party refreshments en-route can be quoted for upon request, please advise us of any special requirements below:

<b>Other Contact Details</b>	<b>First Name</b>	<b>Second Name</b>	<b>Mobile Number</b>
<b>Bride</b>			
<b>Groom</b>			
<b>Bride's Escort</b>			
<b>Best Man</b>			
<b>Chief Usher (if appointed)</b>			